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CONSULTATION WITH MAORI A FLOW CHART FOR NON-MAORI

PREAMBLE: The principles underpinning these guidelines reflects our commitment to the Bicultural Policy and our obligations established in Te Tiriti o Waitangi, which include Partnership and the Crown's duty to actively protect the sovereignty of the Maori nation, to meet their health needs and to acknowledge their status as tangata whenua.

1. Preparation for consultation.
Become educated on issues of the Treaty of Waitangi and Tangata Whenua, and the implications of these issues for your organisation, business, department and as an individual.
2. Contact appropriate Maori decision maker(s) *before* policies or plans are drafted, when the initiative is conceived.
3. Provide Maori with information and allow time for their preparation.
Present Maori with all relevant background material/information.
4. Make personal contact, face to face.
Be aware of cultural protocol, and be prepared to be flexible.
5. Prepare personal thoughts and written drafts with inclusion of Treaty responsibilities and implications.
Biculturalism belongs to both parties.
6. Respect is evident in the way consultation happens, the frequency of contact and content of the discussion.
7. Keep Maori up to date with your departments business and development, continue to make enquiries as to their interest in ongoing involvement.

8. Allow time, be flexible as to who may need to be involved, others who may need to be present in meetings, others who may need to be consulted. That others may need to be consulted according to Maori protocol, with the Maori language.
9. Be committed to the process until accord is reached. Keep disagreements within the confines of consultation, unless both parties agree otherwise.
10. The frame work should be set out in such a way that there is clear understanding of the process to be adopted and the mechanism that is to be worked through.
11. Information needs to be standardised to all parties.
12. It must be made clear to Maori the potential for their ideas to be incorporated into final policy.
13. From the inception of consultation, Maori are to be fully involved in all steps of the decision making process, with equal decision making power, (Article 3, Treaty of Waitangi) or with the power of veto where appropriate.

If Maori input is not included in final policy they should be notified immediately and informed as to the reasons why.
14. A report back to Maori on the outcomes, results of the consultation process or need for further consultation must occur as soon as possible.
15. Maori must be presented with hard copy documentation of the process and the basis for the final option developed.
16. 'The best assurance of genuine quality consultation is to establish an ongoing relationship with Maori which allows a relationship of trust and respect to develop...' (Te Puni Kokiri, 1993)